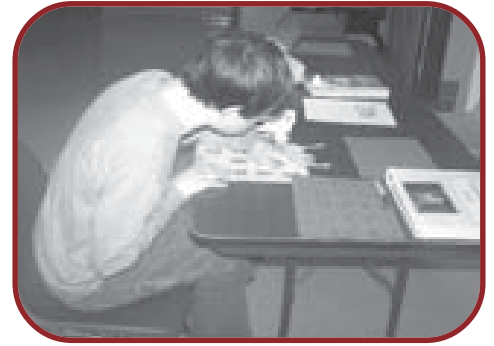


# Annual Report 2006

## CranstonArc

### Mission & Philosophy

*We believe that all individuals have the right and responsibility to live with dignity, participate in their communities, advocate for themselves, and realize personal growth and independence. Our mission is to empower persons with differing abilities to claim and enjoy their right to dignity and respect throughout their lives.*



*Tim N. is counting out q-tips representing "bones" using a 1:1 correspondence method during a math class in his transition classroom.*



*Michael V. pets his new friend, Max, an English Mastiff, during Pet Therapy. Michael also helps with Max's grooming.*

### Reputation

*For over 40 years, CranstonArc has been providing high-quality supports to persons with disabilities in the Cranston area. Today, our agency offers programs and services statewide to over 300 adults and children.*

### Diversity

*CranstonArc offers a wide array of services and supports to individuals based upon their diverse needs. Services include residential, community, transitional education, supported employment, job training, senior, child development, home-based treatment, and clinical supports.*

### Commitment

*We are committed to honoring our mission by providing comprehensive, individualized services and supports to persons with disabilities, focused on enhancing quality of life and promoting community involvement. We remain dedicated to educating local business leaders and community members on developmental disabilities and the mission of CranstonArc.*



*Jim D. works diligently packaging ice bags into their boxes. Jim enjoys his contract work at CranstonArc's Dyer Avenue site and is proud of his accomplishments.*



# In Sincere Appreciation

## Monetary Donations

A.E. LaTour  
AAA Southern New England  
Ms. Sharon Abrams  
Ameriprise Financial  
Ms. Deb Santos  
Amica Insurance  
Mr. and Mrs. Kenneth Andrew  
Ms. Patricia Angell  
Mr. Raymond Arsenault  
Ms. Gail Ashworth  
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Ms. Karen Bacon  
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Beacon Mutual Insurance Co.  
Ms. Beatrice Benoit  
Mr. William Benoit  
Ms. Joanne Bertone  
Blackstone Valley ARC  
Ms. Kathy Blasi  
Blue Cross Blue Shield of RI  
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Mr. Jim Bourgeois  
Mr. and Mrs. Fred Brown  
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BTS Tire & Service Store  
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Ms. Jen Bursie  
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Mr. Richard Cionci  
Mr. Frank Ciorlano  
Citizens Bank  
Mr. Kenneth Clelland  
Ms. Shirley Cole  
Mr. James Coleman

## Executive Message



**Thomas Kane**

CranstonArc dedicated much of 2006 to developing new strategic initiatives and forming the plans to bring those initiatives to fruition. Our strategic plan addressed growth and diversity of services in all facets of our organization. We focused on goals that will create new opportunities for those we currently support, to attract individuals whose needs may not be met through our current services, and pursue avenues to generate revenue for our agency.

It is quite clear that solely relying on state subsidy is ill-advised. We must focus on ways to increase our revenue through innovative options, business development and fundraising. All this must be done with strict adherence to our mission.

Much of the year's work is based on positioning ourselves as a strong, viable organization for years to come. This work is demanding but does not distract from maintaining our focus on high-quality supports for those we serve.

## A Piece of History

In the early 1960s, few options existed for families of people with developmental disabilities. This situation was not acceptable to many families; therefore, they banded together to create opportunities for their sons and daughters. The result of this work was the creation of Cranston Center for Retarded Children. The families involved donated funds to move this idea into a reality. With an initial staff of volunteers, they created a modest program, offering activities for their adult children in the basement of a local church on Bennett Avenue.

The founding Board of Directors, led by Ruth Jansen, hired Tom Suglia as the first Executive Director. Over the next five years, the Board continued to work diligently to secure needed funding and space suitable to operate the program. In 1970, their efforts were rewarded when Board President Fred P. Corrandini entered into an agreement with the City of Cranston for available land on Dyer Avenue. In 1971, The Cranston Center at 665 Dyer Avenue was built.

After 20 years, Tom Suglia retired as the Executive Director, yet not before the organization had both affiliated with the Rhode Island ARC and constructed a second building for the operation of day and residential programs in the Comstock Industrial Park.

Over the past decade, CranstonArc has expanded its available services in response to the needs identified by families and the State of Rhode Island Division of Developmental Disabilities (DDD). Our population has grown from 100 to over 300, and our services are now offered statewide. In addition, our focus has expanded beyond mental retardation and developmental disabilities in order to serve also children and adults with cognitive, physical and medical disabilities.

CranstonArc is now one of the largest employers in the Cranston area and continues to provide the same high-quality service and programs to families as were provided by the original group of parents.

# Program Highlights

## Adult Service Programs

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In 2006, the focus of Adult Services has been on the development and expansion of employment and day options offered through CranstonArc's community sites. These services involve several work sites including Comstock Industries, Dyer Avenue, 111 Comstock Parkway, Exchange Street and an array of individualized community-based locations.

Efforts put forth by the Adult Service Teams over the last year have encompassed the evaluation and adjustment of individual funding levels, the expansion of our agency shredding business, the development and acquisition of a greenhouse grant and the expansion of existing initiatives and new employment sites. The most recent collaboration with the Cranston School Department resulted in the hiring of six people working successfully in six different schools throughout Cranston.

In July, 2006, a grant was awarded to assist us with our new initiative of developing a greenhouse. The four-thousand-dollar grant was awarded by the Fogarty Foundation. The new initiative, referred to as "Planting Seeds for the Future," is currently in the start-up phase with efforts focusing on planning, purchases and the acquisition of the greenhouse. Our goal is to be fully operational when the warm weather returns in early 2007.

The Pet-Assisted Therapy Program, initially introduced in late 2005, experienced such positive success that it has expanded to include interns and their pets facilitating classes within all major sites within the agency. The 25-hour internships have benefited numerous individuals, ranging from school-age children to seniors.

In addition to traditional employment and day services, we continue to pursue state contracts under the Disability Business Enterprise (DBE). We have two state contracts under the DBE, and we are working to increase that number in 2007. We are entering our fourth year under the JWOD/NISH contract, which currently employs eight people, four of whom have been employed since our initial involvement.

The confidential document destruction business, "Better Shred," has continued to grow, with new customers being added on a consistent basis. To date, we have provided destruction services for approximately a dozen local businesses, with six of those continuing as regular customers. Our plans are to continue to grow the business and explore the purchase of a new shredder with increased capability.

All areas of adult services have experienced growth over the last year, with new referrals continuing to explore services offered by CranstonArc. Recreation and Family Support Services have also continued to be offered under the larger umbrella of Adult Services.

## Marketing and Development

---

2006 was the year of planning for the future at CranstonArc. Strategic initiatives were formulated in all program and service areas forging goals and objectives to achieve projected results.

An area of particular significance to the outcome of many of the outlined strategic initiatives is our ability to seek financial support from the community. The Board of Directors made a commitment to a fund raising effort by bringing a Director of Development on Board to establish, implement, and monitor a fund raising program. In August, Joan Segerson joined the Senior Management team as the Director of Development. During the fall and early winter, she began developing a most impressive foundation to market CranstonArc and fund-raise in order to meet the initiatives and the mission of CranstonArc.

2007 should prove to be an exciting time at CranstonArc as we proceed with the Strategic Plan and generate community awareness and support for our consumers.

Mr. David Collette  
Mr. Paul Collette  
Ms. Lori Colucci  
Ms. Christine Constantineau  
Ms. Patricia Coppage  
Corp Express Office Products, Inc.  
Cranston Country Club  
Cranston Print Works  
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Mr. David Johnson  
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Mrs. Claire Kushigian  
Mr. Paul Ladifian  
Ms. Andrea Langlais  
Mrs. Alayne Lanigan  
Mr. Joseph Lanigan  
Mr. Anthony Lemonde  
L.I.F.E.  
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Ms. Megan Morin  
Mr. and Mrs. Ronald Morin  
Moses Afonso Jackvony, Ltd.  
Ms. Kristen Mullholland  
Ms. Marcia Mullholland  
Mr. Horace Mulvey

## Residential Services

---

This year has brought many changes in Residential Services. Several of the residents supported have moved into alternative living arrangements. The moves were designed to meet the ever-changing needs of those supported by realizing their individual goals, preferences and needs. For some the change gave more access to staff support while others found living with housemates a refreshing change from the isolation of living alone. Three have moved into a new home that was leased in early 2006. The ladies are adjusting nicely to this new living arrangement.

The last year also brought the continued development of the residential management team as well as the development of an extensive emergency preparedness plan. The plan focuses on safety and prevention. The current structure provides more cohesive support, oversight and proactive planning for the Residential Program. The program has sustained positive employee-retention percentages as a direct result of this structure. The team continues to develop and work collaboratively with other departments to ensure that the needs and future desires of those supported are being met.

In 2007, we will continue to implement the team development and training strategies and strive to improve upon the skills and abilities of each member of the management team as well as of the Direct Support Professionals. In addition, we will uphold our dedication and commitment to support each and every person in the most efficient and effective manner.

## Clinical Services

---

Clinical Services remains actively engaged in supporting those with needs for specialized planning in the fields of nursing, psychology, speech communication, physical and occupational services. The Agency continues to employ clinicians who not only are experts in their professional disciplines, but who are highly skilled in providing these services to people with developmental disabilities. We are proud of the contribution this department is making in developing positive outcomes for the people we support.

For many years, high-quality psychiatric treatment has been difficult to obtain for people with developmental disabilities. CranstonArc has been in the forefront of developing a dialogue with community mental-health providers in addressing this concern. In this past year, CranstonArc has been engaged in an active dialogue with Gateway Healthcare in order to increase access to treatment and to develop the clinical perspective necessary to address the unique mental health needs of the people we serve. This collaboration has the potential of developing an important new solution for a need that has been underserved for far too long.

## Home-Based Treatment Services

---

CranstonArc continues to strengthen its ability to provide high-quality Home-Based-Treatment Services to children with special health care needs. The Agency has significantly increased its capacity to serve families by adding one new part-time clinician and one senior trainer to the HBTS staff. These additions afford increased opportunities for clinical contact for both the family and treatment worker. The net results are more confident staff and more active assistance to the families as they support their children.

CranstonArc is also very excited to be applying for certification as a provider of Personalized Assistance Services and Supports. PASS is designed to maximize family control and choice by placing the family in the primary role of recruiting, retaining, training, and supervising staff to work with their children. PASS services are designed to reflect the values of self-determination and independence as they assist each family to support their children in their most natural and least restrictive environments. CranstonArc believes that PASS will be an important resource to families in the upcoming year.

## Children's Services

---

Cornerstone School continues to serve children from age 18 months to 21 years of age. As in the past, our enrollment continues to change throughout the year. Currently, our enrollment includes 50 students with special needs and an additional 23 typical peers. Our Toddler program continues to serve children from the age of 18 months to 3 years of age. Currently we have six toddlers enrolled. During the past year, we have graduated two students, one of whom is still with us in the adult program at Dyer Avenue. In addition to our two graduates, we have successfully transitioned four students back to public school.

In January of 2006, we launched a monthly staff-training program which provides training by our staff to their peers in different areas every month: Occupational Therapy, Speech Therapy, Physical Therapy, Education, Early Childhood Education, Nursing, Nutrition and Positive Behavioral Supports. Each month is devoted to in-services, games, literature and trainings which revolve around the monthly themes. This is a great opportunity for our staff to share their knowledge and expertise with each other.

In addition to our monthly trainings, in May of 2006 our annual Professional Development Day was held at the Tokalon Club in Pawtucket. This was the second year of utilizing the talented staff of Cornerstone School as presenters. The presentations included the Circle program, which trains staff on the importance of every student's personal space. In addition, our OT team presented an interactive training on Sensory Integration and the effect that it has on learning. A third very informative presentation explained what Department of Children, Youth and Families is and how it assists agencies and families in advocacy for children.

In March of 2006, Cornerstone School became approved by the Massachusetts Department of Education as a private provider of educational services for children from that state. This is the first time in the history of the school that Cornerstone School serves two states.

The year 2006 also marked the return of the school lunchroom, which was celebrated in June. This provides students the opportunity to leave their classrooms during the day and socialize with their friends. It also allows the students a place to gather as a group for school assemblies and other celebrations.

Lastly, in September, the Transition program joined Cornerstone School. This enables the school to provide services to students to prepare them for adulthood and includes supports in the areas of community involvement, vocational exploration and training, and living skills, as well as continued support in education. Much work continues to be done on this project, and we are looking forward to continued expansion in the new year.

Ms. Carol Mumford  
Mr. and Mrs. Roy Mumford  
Mr. and Mrs. John Munko  
Ms. Margaret Munko  
Ms. Sandra Murphy  
Mr. and Mrs. James Myette  
Ms. Beverly Najarian  
Nardolillo Funeral Home  
National Van Builders, Inc.  
Representative Eileen Naughton  
Mr. and Mrs. Greg Nelson  
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Ms. Mary Nelson  
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Ms. Bonnie Pedro  
Ms. Ella Perry  
Ms. Janet Perry  
Mr. and Mrs. Michael Perugino  
Ms. Mary Ellen Petraca  
Ms. Kristen Plourde  
Primarily Care  
Ms. Kathy Procaccini  
Prudhomme Improvements  
Ms. Rachael Ptaszek  
Re-Focus  
Re/Max Finest  
Re/Max Flagship  
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Ms. Denise Rodriguez  
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Ronnie's Towing & Recovery  
Mr. Derrick Rose  
Mr. and Mrs. Ron Rose  
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Mr. Peter Rotelli  
Mr. and Mrs. Nicholas Ruggieri  
S.B. Carbone  
Mr. Robert Salvagna  
Sanichem, Inc.  
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Mr. Jake Schenck

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Sanford Fern, *Vice President*  
Thomas Hogg, *Treasurer*  
Walter McGarry, *Secretary*  
Marie Bianco  
Kevin DelBonis  
Elaine Lyden  
Brenda Myette  
Peter Rotelli  
Robert Slavagna  
Nancy Webber

## *Administration*

Thomas P. Kane,  
*Chief Executive Officer*  
Kevin McHale,  
*Chief Operating Officer*  
Maureen Russo,  
*Director of Human Resources*  
Sharon Stewart,  
*Director of Program Services*  
Patty Krakowsky,  
*Director of Child Development*  
Rory Carmody,  
*Director of Program Development*  
Sheila DiVincenzo,  
*Director of Residential Services*  
Gary Paulhus,  
*Director of Clinical Services*  
Diane Brown-King,  
*Director of Medical Services*  
Joan Segerson,  
*Director of Development*

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Ms. Cindy Zarra  
Mr. and Mrs. John Zongrone  
Ms. Rosemary Zongrone

### *In-Kind Donations*

AAA Southern New England  
All Season's Motor Inn  
Ameriprise Financial  
Mr. & Mrs. Kenneth Andrew  
Applebee's - Warwick  
Applebee's - Cranston  
Brick Alley Pub

Busker's Irish Pub  
Canterbury Shaker Village  
Cardi's Furniture  
Ms. Rory Carmody  
Centennial Inn  
Channel 12  
Chilis Grill & Bar  
Christa McAuliffe Planetarium  
Cox Communication  
Cranston Country Club  
CVS Corporation  
Delicacies  
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Festival Ballet  
Foxwoods Resort  
Fresco Hair Design  
Geppetto's Pizza  
Ms. Gerry Grabowski  
Harriet's Kitchen  
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Mrs. Claire Kushigian  
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Mohegan Sun  
Mr. & Mrs. Todd Mulholland  
National Liberty Museum  
Ms. Joyce Nelson  
Ms. Becky Nero  
Newport Vineyards & Winery  
Norma Stephens Hair Salon  
The Palace Theatre  
Ms. Janet Perry  
Preservation Society of Newport  
Providence Bicycle Shop  
Residence Inn Marriott  
CranstonArc Residential Department  
RiRa  
RI Rock Gym  
Roch's Produce  
Sakonnet Vineyards  
Santa's Village  
Season's Condominium Resort  
Southwest Airlines  
Spain Restaurant of Cranston  
Storyland  
Trinity Reperatory Company  
Unita Packing  
Mr. & Mrs. Robert Waddington  
Wanumetonomy Golf & Country Club  
Whales Tale Water Park

*We extend our sincere appreciation to the donors listed above who generously supported CranstonArc's mission.*

*This list reflects donations received July 1, 2005 - June 30, 2006.*

*Our mission of empowering persons with developmental disabilities to claim and enjoy their right to dignity, respect and equality as active members of their community is further realized through kindness such as yours.*

*We make every effort to ensure accuracy. If there is an error or omission, we apologize and ask that you call our Development Office at (401) 941-1112 x136 so that we may correct our error.*

# Statement of Financial Position

## Assets

Current assets:	
Cash and cash equivalents	\$494,922
Accounts receivable	16,488
Grants and contracts receivable, net	1,142,781
Prepaid expenses	20,115
Total current assets	1,674,306
Land, property and equipment, net	2,485,654
Deposits	10,333
<b>Total assets</b>	<b>4,170,293</b>

**2006 Revenue Total**  
**\$14,020,912**

## Liabilities & Net Assets

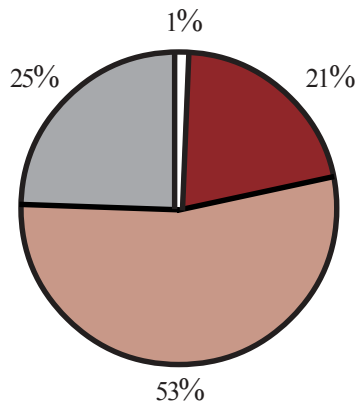
Current liabilities:	
Accounts payable	\$405,224
Accrued payroll and payroll taxes	596,293
Other accrued expenses	103,594
Current portion of contract overpayments	73,914
Current portion of long-term debt	77,524
<b>Total current liabilities</b>	<b>1,256,549</b>

Advances from State of Rhode Island	849,471
Long-term debt, less current portion	461,748

Net assets:	
Unrestricted	
Available for operations	(716,829)
Invested in fixed assets	1,946,382
Board designated for reserve	351,771
<b>Total unrestricted net assets</b>	<b>1,581,324</b>

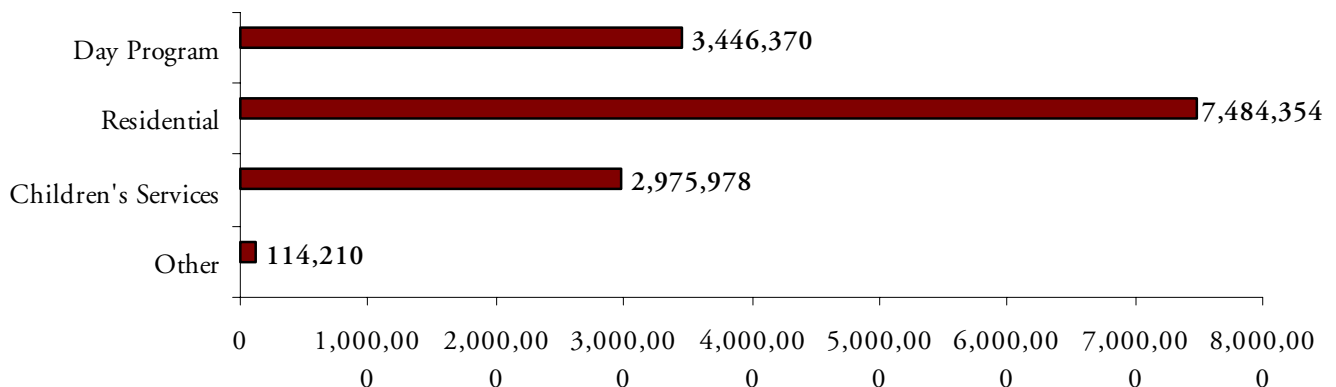
Temporarily restricted	21,201
<b>Total net assets</b>	<b>1,602,525</b>

Commitments & contingencies	-
<b>Total liabilities and net assets</b>	<b>\$4,170,293</b>



- Other
- Children's Services
- Residential
- Day Program

**2006 Revenue Breakdown**





**CranstonArc**

Administrative Offices  
111 Comstock Parkway  
Cranston, RI 02921

*Dignity, respect, choice for people with disAbilities*

**NON-PROFIT ORG  
US POSTAGE  
PAID  
PROVIDENCE, RI  
PERMIT NO. 602**

# Annual Report 2006

If you have any questions about CranstonArc, if you would like to take a tour of our facilities, or if you would like to become more involved in our mission, we'd love to hear from you. Please do not hesitate to call us at (401) 941-1112. Our office hours are 8:30-4:30 Monday through Friday.

## *Office Locations*

Administrative, Clinical,  
Medical, Residential, Senior &  
Transition Programs  
111 Comstock Parkway  
Cranston, RI 02921  
(401)941-1112 P  
(401)941-2516 F

Adult Day Services,  
Child Development  
665 Dyer Avenue  
Cranston, RI 02920  
(401)942-2388 P  
(401)944-7480 F

Community Program  
5 Exchange Street  
Cranston, RI 02920  
(401)943-1866 P  
(401)946-7518 F

Comstock Industries  
60 Stamp Farm Road  
Cranston, RI 02921  
(401)942-3445 P  
(401)943-8723 F

*CranstonArc is an affirmative action employer that pledges equal access to employment, facilities, and programs, regardless of race, color, creed, religion, gender, sexual orientation, disability, national origin, or veteran status.*

